

E-Verify Enrollment Process

1. Visit the enrollment website, accept and agree to E-Verify enrollment terms and review the enrollment checklist.
2. Determine access method by answering four yes/no questions.
3. Review and confirm access method.
4. Select your organization designation.
5. Review, acknowledge, and agree to the E-Verify memorandum of understanding (MOU).
6. Electronically sign the MOU.
7. Enter company details.
8. Enter or select North American Industry Classification System (NAICS) code.
9. Provide hiring site information.
10. Register E-Verify program administrator(s).
11. Review and certify information.
12. Print the electronically signed MOU.